

**Meeting of the Board of Trustees
Free Public Library of Hasbrouck Heights
Minutes
February 16, 2016**

Present:

John Baratta
Mayor Jack DeLorenzo
Rose Heck
Rose Ellen Lorber-Termaat
Lizz Nuzzo, Mayor's Alternate

Lisa Traina, President
Marlene Verrastro
Sonya Buckman, Council Liaison
Mimi Hui, Director
Micky Maschio, Friends Representative

The meeting having been advertised in compliance with the sunshine law was convened by President Lisa Traina at: 7:35 pm

Public Portion: None

Minutes of January 19, 2016 was read and approved as distributed.

Motion: Rose Heck & Seconded: Mayor DeLorenzo

Director's Report: Report submitted to the board is attached to the minutes.

- 9,767 items circulated; 8% decrease in items circulated this month
- 7,211 patrons walked through the doors
- 37 new cards issued
- 634 reference questions answered
- Reception for Weaver family in honor and remembrance of Library Assistant Patrick Weaver held January 31; placard created for Patrick's Gaming Corner
- Teens Chocolate Fest Friday, February 12
- \$500 donation from the Lions Club for large print books
- Friends of Library donated funds to purchase a new area rug for the large meeting room
- Upcoming event: Stuffed Animal Sleepover March 18-19

Update from Friends of the Library

Micky Maschio reported the following:

- Sunday Afternoon Tea & Music a big success; great assistance from 15 Junior Friends
- All books are sorted for Spring Book Sale
- Library received Community Alliance Programs funds: Boiling Springs: \$5,546.89; TD Bank: \$2,612.85
- AmazonSmile – is another program for shoppers to designate Hasbrouck Heights Library as their choice of charity to support.
- Next meeting to be held Wednesday, March 23 at 1 p.m.
- Membership is growing

Committee Reports

Finance – Rose Heck

- Finance Committee to set a date for next committee meeting

Building – Pat Link, Committee Chair (absent but forward report)

- Large meeting room painted by residents of the Bergen County Jail
- Suggested to Jimmy Schneider: painting of wall by the reference wing
- Monitoring a leak in the Children's Room office
- Heating system: trying to strike a balance between overly heated rooms vs. underheated rooms

Personnel –Rose Ellen Lorber-Termaat, Committee Chair

Motion to go into Closed Session: Rose Ellen Lorber-Termaat, Seconded: John Baratta:

- Kate Senedzuk: Children's Librarian; 10-month eval, annual by April 1
- Laura Pecoraro: Head of Circulation: 10-month eval, annual by April 1
- Motion to return to open session: Rose Ellen Lorber-Termaat; Seconded: Rose Heck
- Diana McCarthy hired for per diem for Saturdays, \$12 per hr
Motion to hire: Rose Ellen Lorber-Termaat, Seconded: Rose Heck

Strategic Plan – Rose Ellen Lorber-Termaat, Committee Chair

Still working on report.

Fundraising – Rose Heck, Committee Chair

Committee is getting geared up to do a fundraising campaign. More details to come.

Old Business

Telephone System – New phone system installed last Thursday; staff will be trained on the new system

New Business -

PIANO USE POLICY:

- Rough draft drawn up by the library director
- Unique situation: the piano is located in the borough's senior center
- Piano reservations to be made with administration of the library and Borough office
- Library will coordinate with the borough office and the Senior Center regarding use, set-up and breakdown for booked event
- Possibility of piano permit fee to cover tune-up costs and insurance
- Trustees asked director to meet with borough officials to start a dialogue and report back.

UPCOMING:

- NJLA Conference May 16-18; moved to Harrah's, Atlantic City
- Ms. Catherine Cassidy's second book on Hasbrouck Heights is due for release; this book will focus on modern times of the community
- Expecting the "loan" of two librarians from Paramus Library during their library's extensive renovation. Details to come.

No further business.

Motion to adjourn at 8:54 pm by John Baratta / Seconded by: Rose Heck

Next meeting date is March 15, 2016 – 7:30pm

Respectfully Submitted,

Rose Ellen Lorber-Termaat,
Acting Secretary