

**Meeting of the Board of Trustees  
Free Public Library of Hasbrouck Heights  
Minutes  
December 16, 2014**

**Present:**

John Baratta	Linda Mansfield, Superintendent Alternate
Ron Ellis	Lisa Traina, President
Mayor Rose Heck	Mimi Hui, Director
Pat Link, Secretary	Micky Maschio, Friends Rep.
Rose Ellen Lorber-Termaat	

The meeting having been advertised in compliance with the sunshine law was convened by President Lisa Traina at 7:35 pm

**Public Portion:** None

Minutes of November 18, 2014 meeting was approved.

Motion: John Baratta & Seconded: Linda Mansfield / Abstained: Mayor Heck

**Director's Report:** Report submitted to the board is attached to the minutes.

Highlights Include

- The number of library card holders continues to grow each month.
- Story Time with Santa was a big success.
- Children's Dept. wrapped up 8 week Math Club program for Grades K-2.
- HH Library hosted a BCCLS CALM Program on Ten Written Policies you need to have on hand.

**Update from Friends of the Library:**

Micky Maschio reported...

- Friends annual meeting is Jan. 10, 2015 in the library's conference room at 10:30 am. Membership drive in full swing
- Merchants program continues to be a success. Remember to show your membership card in order to receive discounts.
- Jr. Friends is doing a food drive. It ends on Saturday, Dec. 20<sup>th</sup> and they will help stock the shelves in the pantry.
- Upcoming possible event. Co-sponsored a concert with the Garden Club to celebrate Frank Sinatra's 100<sup>th</sup> birthday. Details to come.
- Friends joined banking programs at TD Bank & Boiling Springs Savings. More members are needed.
- Friends will be helping out at the adult/teen craft event to be held on Wednesday, Dec. 17<sup>th</sup> in the Community Room.

## **Committee Reports**

### **Building – Pat Link, Committee Chair**

Reported on the 2014 repair list is almost completed. DPW Jim Schneider called to say the security mirrors were installed and the crack in the wall above the Heritage Room doorway has been repaired. The electrical sockets will take a bit more time but they are on the schedule to be replaced. President Traina thanked Pat & Tom for all their work and to extend thanks to Jim Schneider at the DPW for his assistance.

### **Personnel – Rose Ellen Lorber-Termaat, Committee Chair**

Letter of resignation was read from Children's Librarian Marie Joyce effective Jan. 15, 2015. Motion to accept with regrets: Pat Link & seconded by: Ron Ellis

A motion was made to go into close session by Rose Ellen Lober-Termaat & Seconded by Ron Ellis.

Staffing priorities and funding were discussed.

A motion was made to return to open session by Ron Ellis & Seconded by Pat Link.

Director Hui made a recommendation to the Board to promote library intern Esperanza Pacheco to the position of part time Teen Librarian for 20 hrs/wk at \$18/hour.

Motion by: Ron Ellis & Seconded: John Baratta / Motion approved.

### **Finance – Ron Ellis, Committee Chair**

Reported the committee has been very busy trying to come up with a plan for the budget. Ron will work with Director Hui and Mike Kronyak to put together a budget for 2015. Update will be provided at next meeting.

### **Strategic Plan – Rose Ellen Lorber-Termaat, Committee Chair**

No report.

### **Fundraising – John Baratta, Committee Chair**

Committee is working to find ways to raise money for the Library.

### **Old Business - None**

### **New Business**

Proposed 2015 Library Board Mtg Dates – One change for the April meeting. Date was moved from April 21<sup>st</sup> to April 13<sup>th</sup>. Motion to accept corrected meeting dates by John Baratta / Seconded by: Rose Ellen Lorber-Termaat. Approved unanimously.

Patron Incident – Director Hui explained there was an incident in the library caused by a special needs autistic student where the police had to be contacted. This is the second time it has happened. Student & parent are not residents of Hasbrouck Heights. Director has been asked to look into the matter and contact other libraries that had similar experiences and report back to the Board at a later date.

No further business. The meeting was adjourned 9:03 pm

Motion: Ron Ellis / Seconded: Linda Mansfield

Next meeting: January 20, 2015 at 7 pm

Respectfully Submitted,  
Pat Link, Secretary