Meeting of the Board of Trustees  
Free Public Library of Hasbrouck Heights  
Minutes  
October 16, 2018

**Present:** Rose Heck  
Pat Link, Secretary  
Linda Mansfield, Supt. Alternate  
Lizz Nuzzo  
Marlene Verrastro, President  
Josephine Ciocia, Council Liaison  
Mimi Hui, Director  
Micky Maschio, Friends Rep

The meeting having been advertised in compliance with the Sunshine Law was convened by President Marlene Verrastro at 7:34 pm.

**Public Portion:** None

Minutes of previous meeting was read & approved as distributed.  
Motion: Lizz Nuzzo & Seconded: Linda Mansfield

**Director’s Report:** Report submitted to the board is attached to the minutes.

**Highlights**

- Reported the statistics for the past month.
- Interviews for PT Library Assistant and Library Page are done.  Awaiting board approval.
- Library participated in Town Day.  Special thanks to Micky Maschio for manning table along with Director to promote library programs and services.
- Taste of HH & Friends is coming together.  There is a lot of moving parts especially at a new location.
- Credit card payments are now being accepted online.
- Future of LibraryLinkNJ and BCCLS upcoming vote regarding delivery.
- A list of all meetings and events attended last month was provided.

**Update from Friends of the Library**

Micky Maschio reported the following:

- Fall Book & Jewelry in the Senior Center was successful and a profit of $1,828.85 was made. Micky thanked Mimi & her staff along with the Friends members and the high school volunteers for all their hard work.
- Micky wrote a personal letter to Channel 5 NY news after seeing a newscaster hold up an iPhone and say that since people have iPhones libraries are not needed.
- Trustees are cordially invited to attend the next Friends fundraising event--Murder Mystery in the Library on Sunday, October 21st.
- Judy Mascis and Marie Morales have been working on the Merchants’ List for 2019.
- Next Friend’s meeting is Wednesday, November 14 at 1 pm.
Committee Reports

Building – Pat Link, Committee Chair. Will review the 2018 repair list to see what needs to be done to finish it for this year.

Finance – No committee member was present. Director Hui went over the statistical and finance reports.

Personnel – Lizz Nuzzo, Committee Chair reported the committee met and Director has recommended the following candidates --

A motion was made by Pat Link and seconded by Linda Mansfield to approve the hire of:
  • Oretta Brown, PT Library Assistant, will work 25 hours per week – pay rate is $11.00/hour.
A motion was made by Linda Mansfield and seconded by Marlene Verrastro to approve the hire of:
  • Luka Nilaj and Juliam Vasquez, Library Pages, will work 10 hours per week – pay rate is $8.60/hour
The above motions were voted on & approved unanimously.

A motion to go into closed session was made by Lizz Nuzzo and seconded by Pat Link at 8:35 pm to discuss personnel concerns.

A motion to reopen the meeting was made by Rose Heck & seconded by Lizz Nuzzo at 8:40 pm.

Strategic Plan – Lori Cintron, Committee Chair was absent. No report.

Fundraising – Rose Heck, Committee Chair reported the committee is working on having a plaque dedicated to recognize all the Centennial Club members and a ceremony is being worked on to take place in December.

Old Business

BCCLS Delivery – Director Hui reported on the current situation. The board members discussed in great length the financial impact of delivery and what it means if this vote were to go through. The vote is set to take place on October 25th at the next BCCLS System Council meeting in Franklin Lakes. A suggestion was made for Director Hui to speak to other libraries and be sure their town officials understood the facts before the vote was taken. Trustees voted once again “NO” on the proposal.

Taste of Hasbrouck Heights & Friends – Director Hui & Committee are hard at work. Baskets are being put together for the tricky tray portion. Board members are asked to donate items for the baskets and drop them off at the library. Date of event is November 14th starting at 6 pm until 9 pm to be held at the Fiesta located on Route 17S in Wood-Ridge. Let Director Hui know how many people are coming and if a reserved table is needed. Price for a ticket is $40.00 in advance and $45.00 at the door.
New Business

BCCLS Trustee Education Seminar (November 8 & 9) will be hosted at our location in the Senior Center. Let Director Hui know if you are planning to attend either session so registration may be made with the BCCLS Office.

2019 Library Holiday Calendar – a list of dates were enclosed in board packet. Motion to accept the dates was Rose Heck & seconded by Lizz Nuzzo. Voted and approved unanimously.

Under Miscellaneous. President Verrastro read a letter from Dorothy McCarthy of the American Legion Woman’s Auxiliary. The Legion members would like permission to put a small mailbox in the library for children to send Santa letters. In their request, the Legion asked for donations. After some discussion, the Trustees voted to approve for the mailbox to be place in the library but donations cannot be accepted at this location. Director Hui will advise them of the board’s decision.

No further business. Motion to adjourn by Rose Heck and seconded by Lizz Nuzzo. Meeting adjourned at 9:55 pm.

Next Meeting: November 20, 2018 at 7:30pm

Respectfully submitted,

Pat Link
Secretary