

**Meeting of the Board of Trustees
Free Public Library of Hasbrouck Heights
Minutes
January 19, 2016**

Present:

John Baratta	Lisa Traina, President
Mayor Jack DeLorenzo	Marlene Verrastro
Rose Heck	Sonya Buckman, Council Liaison
Pat Link, Secretary	Mimi Hui, Director
Rose Ellen Lorber-Termaat	Micky Maschio, Friends Representative
Linda Mansfield, School Supt. Alternate	

The meeting having been advertised in compliance with the sunshine law was convened by President Lisa Traina at: 7:30pm

Mayor Jack DeLorenzo administered oath of office to all the trustees.

Public Portion: None

Minutes of Special Board Meeting of November 21 & Board Meeting of December 15 were approved as distributed. Motion: Rose Heck & Seconded: Rose Ellen Lorber-Termaat

Director's Report: Report submitted to the board is attached to the minutes.

Update from Friends of the Library

Micky Maschio reported the following:

- Friends annual meeting was held on Saturday, January 9th. Officers gave their reports and members were treated to a presentation from Colette Travel about an opportunity to partner with them and plan future trips. The Friends would receive a percentage of the funds raised. Similar to the programs that the Friends have with TD and Boiling Springs Banks in which they involved with.
- 2016 Membership Drive is in full swing and the next regular Friends meeting will take place on Wednesday, January 27th at 7pm at the Library.
- Book sorting in the basement for the next Book Sale could use more volunteers. Anyone interested can speak with President of the Friends Judy Mascis or Micky.
- The next fundraiser is Sunday, February 14th in the Senior Center. It is an Afternoon Tea & Music with live harp music. Refreshments will be provided by Market Basket. Tickets are \$30/person and can be purchased at the Circulation Desk in the Library.

Committee Reports

Finance – John Barratta

Reported the Finance Committee has met on different occasions to discuss the 2016 budget and had submitted it to the borough. We are waiting to hear back.

Building – Pat Link, Committee Chair

Reported doing a walk through with director and compiled a repair list. A copy of the new list was forwarded to Assistant Superintendent of the DPW, Jimmy Schneider. The committee will continue to stay on top of the list and provide updates in the months to come.

Personnel – Rose Ellen Lorber-Termaat, Committee Chair

Reported the Library Director would like permission from the Trustees to hire a Saturday temp to fill in some of the hours left by the loss of Patrick Weaver. Discussion was held and the Trustees unanimously agreed to have the Director look into hiring someone at \$12/hr.

Strategic Plan – Rose Ellen Lorber-Termaat, Committee Chair

A final draft will be presented at the next meeting for the Board to review.

Fundraising – John Baratta

Committee will look at other avenues for the library to raise revenue.

Old Business

Telephone System - Down payment has been made. Working with vendor to set a date and time to implement new system.

2016 Library Board Meeting Dates – List approved and copies were distributed to Trustees.

New Business -

Reorganization of Officers – President Lisa Traina asked Secretary Pat Link to handle the nominations.

- Nomination for Lisa Traina for President was made by Pat Link / Seconded: Linda Mansfield.
- Nomination for Pat Link for Secretary was made by John Baratta / Seconded: Rose Ellen Lorber-Termaat.
- Nomination for Rose Heck for Treasurer was made by John Baratta / Seconded: Linda Mansfield.

A rollcall vote of all the Trustees was taken for each position and Lisa Traina, Pat Link & Rose Heck were approved unanimously.

President Lisa Traina asked for volunteers to serve on the following committees:

- Building — Pat Link , Chair
Committee member—Marlene Verrastro.
- Finance — Rose Heck, Chair
Committee member—John Baratta
- Personnel — Rose Ellen Lorber-Termaat, Chair
Committee members Linda Mansfield & Marlene Verrastro
- Strategic Plan -- Rose Ellen Lorber-Termaat, Chair
Committee member John Baratta
- Fundraising — Rose Heck, Chair
Committee members—Marlene Verrastro & John Baratta

BCCLS Certification Agreement—Copies were in the Trustee folders. President Traina went over it and asked for a motion to approve after some discussion. Motion by John Baratta / Seconded: Marlene Verrastro. Approved.

Plans for Dedication Ceremonies—In the works. There are outstanding memorials to follow up on. More details to follow.

Year in Review Report—In the Large Meeting Room, Director Hui did a PowerPoint presentation highlighting the Library's 2015 accomplishments and statistics.

No further business.

Motion to adjourn at 9:45 pm by John Baratta / Seconded by Linda Mansfield

Next meeting date is February 16, 2016 – 7:30pm

Respectfully Submitted,

Pat Link, Secretary